



Village of Midlothian Building Department

14801 S. Pulaski Road, Midlothian, IL 60445
P: (708) 385-8642 F: (708) 389-0255

buildingdepartment@villageofmidlothian.org

SIGN

TYPE & SIZE (CIRCLE ONE):

GROUND WALL REFACE TEMPORARY SEARCH LIGHT INFLATABLE DEVICE
MOBILE SIGN ILLUMINATED NON-ILLUMINATED

Horizontal Dimension _____ Vertical Dimension _____ Total Area in Square Ft. _____

Building Height _____ Building Width _____ Project Cost \$ _____

REQUIREMENTS:

- ☐ GROUND:
 - ☐ Provide recent Plat of Survey showing location of proposed sign.
 - ☐ Submit drawing of sign showing:
 - ☐ Sign language.
 - ☐ Dimensions of sign including total height and distance off ground.
 - ☐ Pole cover or skirt (minimum of 75% of sign width).
 - ☐ Electrical details (if illuminated).
- ☐ WALL:
 - ☐ Submit drawing of sign showing
 - ☐ Sign language.
 - ☐ Location of sign on building elevation.
 - ☐ Electrical details (if illuminated).
- ☐ Written approval from the property owner permitting the work may be required.
- ☐ INSPECTIONS: The owner, applicant or contractor is required to call the Building Department a minimum of 24 hours (one business day) in advance for the following inspections. Inspections are only performed M-F during regular working hours.
 - ☐ Underground / rough electric.
 - ☐ Foundation pre-pour.
 - ☐ Final sign inspection.
- ☐ All inspections shall be completed before the permit expiration date.

It is understood that approval of plans submitted to the Building Department for review is a conditional approval only and construction shall be subject to compliance with Village of Midlothian Ordinances. It is further understood that, in the event of conflict between the approved plans and provisions of the ordinances, the ordinance shall be the final authority.

Signature: _____ Date: _____

Print: _____