



Village of Midlothian Building Department

14801 S. Pulaski Road, Midlothian, IL 60445
P: (708) 385-8642 F: (708) 389-0255

buildingdepartment@villageofmidlothian.org

ROOF

RESIDENTIAL REQUIREMENTS:

- Submit a completed permit application. Missing information may delay permit approval.
- State on permit if this is for an apartment building (provide number of units), house, or garage.
- Provide details of materials being used or provide a copy of the contract.
- Dumpsters are not allowed in the street or blocking sidewalks.
- Drip edge is required.
- Flat/low sloped roofs shall follow the Illinois Energy Conservation Code.
 - Provide pictures of insulation installation.
- Pictures of installed ice & water shield are required to be emailed to the Building Dept.
- A final inspection is required if pictures of the installed ice & water shield are emailed.

COMMERCIAL REQUIREMENTS:

- Submit a completed permit application. Missing information may delay permit approval.
- Provide details of materials being used or provide a copy of the contract.
- Dumpsters are not allowed in the street or blocking sidewalks.
- Flat/low sloped roofs shall follow the Illinois Energy Conservation Code.
 - Provide pictures of insulation installation.
- Pictures of installed ice & water shield are required to be emailed to the Building Dept.

INSPECTIONS:

- The owner, applicant or contractor is required to call the Building Department a minimum of 24 hours (one business day) in advance for inspections. Inspections are only performed M-F during regular working hours. One (1) inspection is required.
 - For residential roofs a final roof inspection is performed.
 - For commercial roofs pictures are required. Insulation and final.
 - All inspections shall be completed before the permit expiration date.

It is understood that approval of plans submitted to the Building Department for review is a conditional approval only and construction shall be subject to compliance with Village of Midlothian Ordinances.

It is further understood that, in the event of conflict between the approved plans and provisions of the ordinances, the ordinance shall be the final authority.

Signature: _____ **Date:** _____

Print: _____