



Village of Midlothian Building Department

14801 S. Pulaski Road, Midlothian, IL 60445
P: (708) 385-8642 F: (708) 389-0255

buildingdepartment@villageofmidlothian.org

REMODEL (Kitchen, Bathroom, Interior) REQUIREMENTS:

- Submit a completed permit application. Missing information may delay permit approval.
 - Submit 3 complete sets of professional drawings.
 - Submit 3 complete sets of specification sheets.
- Contractors:
 - The property owner and/or General Contractor are responsible for all contractor's registrations with the village. Use the Additional Contractor sheet as necessary.
 - Changing contractors during construction, requires that the Village Building Department be notified, and the permit be updated.
 - Submit Ordinance Compliance Agreement.
- **KITCHEN:**
 - Drawings shall show complete layout of kitchen including electrical and plumbing.
- **BATHROOM:**
 - Drawings shall show complete layout of bathroom including electrical and plumbing.
 - If a window is in the bathroom provide the measurement from bottom edge of window to finished floor and if the glass is tempered.
- **INTERIOR:**
 - Drawings shall show complete details of work being performed.
 - If any walls are being removed or added, provide framing, electrical, plumbing, HVAC details.
 - Provide complete list of materials being used.
- **INSPECTIONS:** The owner, applicant or contractor is required to call the Building Department a minimum of 24 hours (one business day) in advance for the following inspections. Inspections are only performed M-F during regular working hours. Eleven (11) possible inspections may be required and will be determined during the permit review process.

** Underground plumbing	** Insulation
** Framing	** Final plumbing
** Rough plumbing	** Final electric
** Rough electric	** Final HVAC
** Rough HVAC	** Final building
** Draft stop/Fire block	

 - All inspections shall be completed before the permit expiration date.

It is understood that approval of plans submitted to the Building Department for review is a conditional approval only and construction shall be subject to compliance with Village of Midlothian Ordinances.

It is further understood that, in the event of conflict between the approved plans and provisions of the ordinances, the ordinance shall be the final authority.

Signature: _____ Date: _____

Print: _____