



Village of Midlothian Building Department

14801 S. Pulaski Road, Midlothian, IL 60445
P: (708) 385-8642 F: (708) 389-0255

buildingdepartment@villageofmidlothian.org

NEW RESIDENTIAL CONSTRUCTION, NEW ADDITIONS & RESTORATION

- Submit a completed permit application. Missing information may delay permit approval.
 - Submit 3 complete sets of professional drawings.
 - Submit 3 complete sets of specification sheets.
 - Survey is required for new construction and additions.
- Contractors:
 - The property owner and/or General Contractor are responsible for all contractor's registrations with the village. Use the Additional Contractor sheet as necessary.
 - Changing contractors during construction, requires that the Village Building Department be notified, and the permit be updated.
 - Submit Ordinance Compliance Agreement.
- Water, sewer & building completion bonds are required.
- INSPECTIONS: The owner, applicant or contractor is required to call the Building Department a minimum of 24 hours (one business day) in advance for the following inspections. Inspections are only performed M-F during regular working hours.
 - Twenty-three (23) possible inspections may be required depending on the project
 - ** Footing prepour
 - ** Foundation prepour
 - ** Damp proofing
 - ** Underground plumbing
 - ** Sewer to main
 - ** Water to main
 - ** Basement/Slab prepour
 - ** Framing
 - ** Service electric
 - ** Rough plumbing
 - ** Rough electric
 - ** Rough HVAC
 - ** Draft stop/Fire block
 - ** Insulation
 - ** Private walkway prepour
 - ** Driveway prepour
 - ** Garage slab prepour
 - ** Garage underground electric
 - ** Garage final
 - ** Final plumbing
 - ** Final electric
 - ** Final HVAC
 - ** Final building
 - All inspections shall be completed before the permit expiration date.

It is understood that approval of plans submitted to the Building Department for review is a conditional approval only and construction shall be subject to compliance with Village of Midlothian Ordinances.

It is further understood that, in the event of conflict between the approved plans and provisions of the ordinances, the ordinance shall be the final authority.

Signature: _____ Date: _____

Print: _____