

**VILLAGE OF MIDLOTHIAN  
BOARD MEETING MINUTES  
APRIL 10, 2019**

Village Clerk Moskal and the Board of Trustees met in the Council Chambers at the Village of Midlothian on April 10, 2019. The meeting began at 7:00 p.m.

**CALL TO ORDER**

**ROLL CALL**

**Present:** Mayor L'Heureux, Village Clerk Moskal, Trustees Caveney, Crowley, Gillis, Ivan, Killelea and Kreis, Attorney Valadez, Chief Delaney, Chief Hotwagner, Superintendent Weinert, Superintendent Sparrey, Engineer Nagle, Treasurer Britton and Deputy Clerk Kolacki.

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE FOR OUR FALLEN VETERANS**

**MUNICIPAL COMMISSIONS & LOCAL ORGANIZATIONS**

- **Rita Sareny** – Keep Midlothian Beautiful and Friends of the Library
- **Jean Bartecki** – Keep Midlothian Beautiful, Beautification Committee, Safety Committee, Friends of the Library
- **Helmut Lipp** – Technology Committee
- **Joyce Holste** – Friends of the Library

**PUBLIC COMMENT**

**Joyce Holste** – She reminded everyone of the Gala Fundraiser at the Midlothian Public Library on Saturday, April 13<sup>th</sup> beginning at 6:30 p.m. Refreshments, appetizers and cookies will be served, as well as good music.

**CONSENT AGENDA**

Mayor L'Heureux read the items on the Consent Agenda:

1. Approval of List of Bills
2. Approval of SSMMA 2019 Association Dues for the period January 1, 2019 through December 31, 2019 in the amount of \$11,461.00
3. Approval of the Antero Group Change Order for the Midlothian Greenway Project not to exceed \$2,800.00
4. Approval to engage Kevin Ward to paint Fire Station 2 Day Room, Kitchen and Office at a cost not to exceed \$1,000.00
5. Approval to send D/C McClelland, FF/PM Juan Ramirez and FF/PM Dan Klimson to a RIT under fire class in Champaign, IL from May 13<sup>th</sup>-May 17, 2019 including hotel expenses not to exceed \$1,422.65
6. Approval for PSD to install required equipment in the Village's Animal Control Vehicle for a cost not to exceed \$934.95

7. Approval of Ordinance #2022 Authorizing Disposal of Personal Property Owned by the Village of Midlothian
8. Approval to enter into an agreement with the University of Illinois and AFTL/Biopharmaceutical Sciences for processing of crime lab kits
9. Approval to post part-time Clerk position for Police Department
10. Approval of 2019 maintenance agreement from Green Plumb Garden Design in the amount of \$1,150 for the Rain Garden only
11. Approval to authorize Robinson Engineering to update Phase I engineering for the Access to Transit Project
12. ~~Approval of Ordinance #2023 Granting Approval of a Special Use Permit to allow for the separate use of adjoining properties located at 3228 W. 147<sup>th</sup> Street to allow auto sales and minor auto repair.~~

Mayor L'Heureux asked if there were any items to be removed from the Consent Agenda. Trustee Caveney asked that Item #12 be removed.

Motion to approve the Consent Agenda without Item #12 was made by Trustee Caveney and seconded by Trustee Kreis.

**Discussion:** There was no further discussion.

**Roll Call:** Ayes: Trustees Caveney, Kreis, Crowley, Gillis, Ivan and Killelea. Nays: None. Motion carried.

## **COMMUNITY DEVELOPMENT**

**Trustee Kreis** reported on the following:

- The Stormwater Management Capital Plan Presentation will be made at the Special Meeting on Tuesday, April 23<sup>rd</sup> at 5:30 p.m. Documents will be forwarded to everyone for their review.
- The Great Midlothian Cleanup Day is Saturday, April 27<sup>th</sup> beginning at 8:30 a.m. We will become trash busters on that day. Our Shred Event will also be on that day, as well as a recycling box for eye glasses, hearing aids and printer cartridges.
- Keep America Beautiful 25 Cigarette Butt Holders to the Village and the Park District received 10. There was no cost to the Village and will be able to obtain additional ones if needed.
- She was pleased to present a banner received from Keep Midlothian Beautiful.
- The next Natalie Creek Trail Steering Committee will be on Thursday, April 18<sup>th</sup> at 11:00 a.m.
- The next Keep Midlothian Beautiful Meeting will be on Thursday, April 18<sup>th</sup> at 12:00 p.m.
- The Kick-Off Meeting with IDOT will be on Thursday, April 11<sup>th</sup> for the Natalie Creek Trail.

## **FINANCE**

**Trustee Ivan** had nothing to report.

## **FIRE DEPARTMENT**

**Trustee Gillis** reported on the following:

- He advised the Board that the Fire Department had to provide to the Illinois Department of Public Health EMS Record Retention document. Thanks to Chief Hotwagner and Julie Roth, they were able to provide and input years of EMS Reports in the system so that we were in compliance with the Illinois Department of Public Health. There were about 4 ½ years of records that were needed within a very short period of time and are now officially caught up. We will now be able to input the information on a daily basis. He thanked Chief Hotwagner and Julie for all their hard work.

## **BUILDING DEPARTMENT**

**Trustee Caveney** reported on the following:

- Last Friday, the Building Department, Proven, Trustee Ivan and herself participated in an on-line software demonstration with CivicPlus. They discussed their software with the Building Department and was very happy with the product that they offered them. This is a cloud-based product. It will leave room on the Building Department's virtual server and will not have an impact on the current IT equipment we have now. Superintendent Weinert and our two Building Clerks contacted other communities and received glowing reports on the software. The sales rep from CivicPlus will provide a date for our Building Clerks to have access to the program on their computers to run tests and become familiar with the software. The purchase of the software will then go forward at another meeting.
- On February 19<sup>th</sup>, a representative from the Insurance Service Office (ISO) presented to the Village our first Building Code Enforcement Schedule Evaluation. It is a similar evaluation that the Fire Department goes through with ISO. They evaluated the Building Department, our Codes and operations. This is the first inspection that the Village has had and was pleased to note that we rated (in a range of 1-10) and received a 4 and 1 is the highest. The Evaluations will be placed on our website. Mayor L'Heureux noted that we did very well in most categories, compared to County, State, and the national average except for training. Trustee Caveney noted that everyone in the Department has been going through training. Both Clerks went to Permit Clerk Training, Fred Schmidt has his ICC Certification and Superintendent Weinert has a number of ICC Certifications, including Master Code Official.

## **PUBLIC WORKS DEPARTMENT**

**Trustee Killelea** had nothing to report.

## **POLICE DEPARTMENT**

**Trustee Crowley** reported on the following:

- She was pleased to advise that our new Animal Care and Control Officer has completed the training we sent her to by 100%. She is moving forward and coming up with new ideas to work with the Police Department and Animal Care.
- The Cook County Assessor has confirmed the date of the Midlothian Tax Seminar which will be held on June 10<sup>th</sup> at 7:00 p.m. at the Village Hall. Due to the transition at their office, some of the appeal dates were pushed back. Normally we receive our tax assessment in early May and is now projected to receive it on June 7<sup>th</sup>. We wanted to make sure that the residents received their assessments before the deadline to file the appeals since there are changes in the process this year.

- She sent letters to the winners of the Snowman Contest and will present awards to the winners at the April 24<sup>th</sup> Board Meeting.
- She looked into recycling programs available with the County. She noted that Cook County is sponsoring a Chemical Takeback Program at Brookfield Zoo on April 13<sup>th</sup> from 8:00 a.m. to 3:00 p.m. You can drop off hazardous waste in the north parking lot. This information will be on the website and our Facebook page.
- She will forward to Trustee Kreis and Treasurer Britton information on recycling guidelines and how to prepare the items for recycling.
- She has begun the process to have Midlothian be a recycling headquarters to take electronics by 2020 and will keep the Board informed.
- Midlothian is hosting a water seminar on June 20<sup>th</sup> at 7:00 p.m. at the Village Hall.
- The Community Policing Committee has asked the Board and Mayor L'Heureux to sign a Proclamation for National Law Enforcement Memorial Week in May. Mayor L'Heureux agreed. The Proclamation will be on the Agenda for the Board Meeting on May 24<sup>th</sup>.
- The Community Policing Committee Golf Outing will be on May 11<sup>th</sup>. She has sign up sheets and sponsor sheets for anyone interested.
- The Police Department is working on a presentation to the businesses for owners and managers regarding safety for the business and how to avoid identity theft and fraud. They are continuing to provide information to our businesses for their safety.

### **DEPARTMENT HEADS**

**Chief Hotwagner** had nothing to report.

**Chief Delaney** had nothing to report.

**Superintendent Weinert** had nothing to report.

**Superintendent Sparrey** had nothing to report.

**Engineer Nagle** had nothing to report.

**Treasurer Britton** had nothing to report.

**Deputy Clerk Kolacki** had nothing to report.

### **LEGAL BUSINESS**

**Attorney Nick Valadez** reported on the following:

- He provided an update for the Special Use for the adjoining properties located at 3202-3228 W. 147<sup>th</sup> Street to allow auto sales and minor auto repair. The Ordinance will be presented at the next meeting and will cover both operations since their operations, leaseholders and activities are identical, and the PIN numbers are not affected in what they are allowed to do on the property with conditions. He is recommending that one Ordinance address both properties.
- In Closed Session tonight he will be providing an update regarding the Collective Bargaining negotiations and will need guidance from the Board.
- The Governor signed the law making the legal age for using tobacco to 21 years of age in the State of Illinois and will take affect July 1<sup>st</sup>. Our Ordinance will need to be updated.

## **PRESIDENT'S BUSINESS**

Mayor L'Heureux reported on the following:

- Comcast announced that as of May 2, 2019 the monthly rate for Acorn TV will change from \$4.99 to \$5.99 per month.
- United States Congressman Bobby Rush hosted a Housing Resource Fair on Saturday, April 6<sup>th</sup> at the Kroc Center.

## **CLERK'S BUSINESS**

Clerk Moskal had nothing to report.

## **ADJOURNMENT TO CLOSED SESSION**

Motion to adjourn to Closed Session to discuss the collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees pursuant to 5ILCS 120/2(c)(2) was made by Trustee Crowley and seconded by Trustee Caveney.

**Roll Call:** Ayes: Trustees Crowley, Caveney, Gillis, Ivan, Kreis and Killelea. Nays: None. Motion carried.

Mayor L'Heureux advised that there will be no further action following Closed Session. The Board adjourned to Closed Session at 8:18 p.m.

## **RETURN FROM CLOSED SESSION**


The Board returned to Open Session at 8:17 p.m. Motion to return to Open Session was made by Trustee Caveney and seconded by Trustee Crowley.

**Roll Call:** Ayes: Trustees Crowley, Caveney, Ivan, Gillis, Kreis, and Killelea. Nays: None. Motion carried.

## **CLOSE OF BUSINESS**

There being no further business, Mayor L'Heureux asked for a motion to adjourn the Board Meeting. Motion made by Trustee Kreis and seconded by Trustee Crowley. Voice Vote: Ayes: Trustees Kreis, Crowley, Caveney, Gillis, Ivan, and Killelea. Nays: None. Motion carried. The Board Meeting adjourned 8:18 p.m.

Respectfully submitted:



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Maria Kolaeki, Deputy Clerk



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Allen Moskal, Village Clerk