

**VILLAGE OF MIDLOTHIAN  
COMMITTEE MEETING MINUTES  
MARCH 6, 2019**

Mayor L'Heureux and the Board of Trustees of the Village of Midlothian, Cook County, Illinois, met in the Council Chambers at the Village of Midlothian on March 6, 2019. The meeting began at 7:00 p.m.

**CALL TO ORDER**

**ROLL CALL**

**Present:** Mayor L'Heureux, Clerk Moskal, Trustees Crowley, Gillis, Ivan and Kreis, Treasurer Britton, Superintendent Weinert and Deputy Clerk Kolacki. Trustee Killelea arrived at 7:03 p.m. Trustee Caveney and Attorney Valadez were absent.

**PLEDGE**

**PUBLIC COMMENT**

**Jean Bartecki** – She suggested that the Village purchase a new sign like the one purchased by St. Chris. Mayor L'Heureux advised that this is being researched by Clerk Moskal. She also suggested installing welcome signs into the Village of Midlothian.

**PRESENTATION**

**Third Millennium Presentation** – Elizabeth Adducci advised that the company specializes in working with municipalities to help boost and collect vehicle stickers and pet tags and will provide us with a database for data entry. The invoices include a bar code which links to the information on the database. The sticker number is entered and the payment is then recorded. Changes can also be made if necessary. All information is automatically updated and in the database. When residents buy on-line, everything will be processed by Third Millennium instead of the Village staff. Third Millennium will also complete all mail-in applications and mail the stickers to the citizens on behalf of the Village in a Village of Midlothian branded envelope. The information is entered in the database and we will be able to review the residents that Third Millennium assisted. The existing database can be compared to the utility billing file for accuracy of all residents. They are also able to access the Secretary of State for registered vehicles. They also work with the National Change of Address System and Address Standardization to identify all residents that moved in or out of Midlothian. There are many vehicles that are not in our database that they would be able to identify. They will also be able to identify what our collections should be and how much we are currently collecting. A scofflaw mailing can be done after the compliant citizens have bought their stickers and this can produce income of more than \$35,000 and they guarantee their performance. If they do not collect more money than we are collecting now, they will refund the cost of the software. She provided the municipalities in our area that use their software to include Blue Island, Calumet Park, Dolton, South Holland, Oak Forest, Orland Park, Palos Heights, Matteson and Chicago Ridge. There are other towns north of us also and total over 68 municipalities in the State of Illinois.

**COMMUNITY DEVELOPMENT**

**Trustee Kreis** reported on the following:

- All comments have been reviewed for the Terra Agreement. She asked for all Certificates of Insurance for the subcontractors. Tim Berry had advised that he would incorporate all items and get

the language refined by tomorrow and she will forward on to the Board Members. She would like to have the Agreement on the next Board Meeting Agenda. She noted that field work can be completed and will also need a Steering Committee Meeting. Trustee Killelea noted that it was clear that the lead town was Midlothian and the other two towns did not need to sign the documents since it is just a study. He believed that Terra is doing a great job preparing everything and should move forward. Trustee Ivan disagreed since the other two towns are putting money into the project and that is why they believed all towns should be signing off on the agreements. Trustee Kreis noted that each town signed an IGA approved by their Village Board committing to the \$35,000 per town. The County agrees that upon award of the Phase I Engineering Contract, the County will make an advanced payment to us in the amount of \$110,950. We followed the protocol and did everything the County expected. Trustee Crowley noted that Trustee Caveney was only trying to protect the Village from spending extra money in case something bad happened and that is why she wanted all towns to sign off on the IGA. She wanted to make sure that the other agencies would be contributing their portion. The original document presented did not reflect the amount of their share they would be contributing to. Trustee Kreis will forward the amended documents and Certificates of Insurance to the Board tomorrow. It was agreed that the execution of the Terra Agreement would go forward at the next Board Meeting.

- Keystone Parking Lot – She contacted Granath Survey to see what the cost of a Boundary Survey would be but is waiting on a response. She had asked Superintendent Weinert if a boundary survey should be done and he believed it should be completed. She noted that the cost of the boundary survey will be provided at the next meeting and was hoping to have this on the Agenda next week. She further commented that when we receive the boundary survey, we may still need a few feet from the VFW for ingress and egress and would then have to enter into an Intergovernmental Agreement with the VFW. She reminded everyone that the grant expires July 15<sup>th</sup> and will need to move quickly. Mayor L'Heureux advised that he spoke with the VFW about the striping on their parking lot and were in agreement. He did not believe we would need a formal agreement. There was then a long discussion on the parking lot dimensions and configurations.
- She attended the Calumet Stormwater Collaborative Meeting on Friday and there were many networking opportunities. CNT had a Rain Ready presentation. They have asked her to be on a Committee that is doing a green infrastructure baseline inventory analysis and was interviewed. There is another meeting on Monday that she will be trying to attend.

## **FINANCE DEPARTMENT**

**Trustee Ivan** reported on the following:

- The Third Millennium discussion will be reviewed with Treasurer Britton and will go forward next week.
- The television monitor in the Council Chambers will be replaced soon and he is in the process of obtaining pricing of various models.

## **FIRE DEPARTMENT**

**Trustee Gillis** reported on the following:

- He was pleased to note that we will be filling the full-time Firefighter/Paramedic position that has been open. The Fire & Police Commission has approved a candidate who was eligible and passed all required testing. The new candidate will be sworn in at the March 13<sup>th</sup> Board Meeting. He further

noted that the candidate will not need the required training since the candidate has been a firefighter/paramedic with the Village for the last seven years.

- The renewal of the outdoor warning siren system preventive maintenance contract will be going forward at the next Board Meeting. The two sirens are located at Fire Station 1 and the other is at A.J. Smith Bank. The cost will be \$1,170 for both warning sirens. The cost has not risen in many years and is a budgeted item.
- He is still working on the frames for the pictures in the Council Chambers.

## **BUILDING DEPARTMENT**

**Superintendent Weinert** reported on the following:

- He provided various pictures of the Bellaroma Auto Group which were taken today and noted that they have improved the site as compared to the previous photos. He is recommending that as long as they continue to clean the property the Special Use be approved at the next Board Meeting.
- The Fire Department closed Dollar Tree again for non-compliance of the fire alarm and sprinkler system. Dollar Tree is using their national firm that takes care of other Dollar Tree locations' air conditioning systems and heating system and is recommending hanging heaters. Dollar Tree will be paying for the heating system and will back charge the owner through their rent payments. Dollar Tree wants to stay open here in Midlothian and are willing to fix what is wrong on their own.
- He attended Court in Markham regarding vacant property registration and lost the case since we were not following our Ordinance as drafted. This has been discussed with our Village Attorney. The vacant property registration was not being followed correctly and we will need to revise our Ordinance. We are not allowed to just write a ticket for the vacant property and noted that there is a procedure that must be followed.
- Adoption of various Codes was discussed. Illinois has postponed the Energy Code from March 1<sup>st</sup> to May 1<sup>st</sup>, so we will adopt it at a later time. He has not heard back from the State of Illinois regarding the Plumbing Code which was sent out on January 24<sup>th</sup>. There are many sections in the Village's adopted ordinances that would become part of the Property Maintenance Code, but there are a number of articles that have not been addressed. One of the items to possibly change is about grass cutting requirements and the required length in order to write a citation. We are comparing with surrounding communities.
- The adoption of the Residential Code and Building Code must be done for our CRS Rating. Our representative will hold off on submitting the ISO paperwork until March 31<sup>st</sup>, so we will need to adopt the 2018 IBC and IRC before then. He explained that the Building Code is the umbrella and covers all building in the Village. The Residential Code is for one and two-family dwellings. All the Codes have a Board of Appeals so if someone comes in and doesn't like what he has to say and disagrees, the Village should have on call professionals that can render a Code opinion. He wanted to remove from the Code single family residence requirement for no sprinklers. He also reminded the Board that the Code is a national Code and not an Illinois Code. He explained the various changes he thought should be made to our Code and noted that the changes would have to be made soon. He wanted to include foundations and concrete requirements, spa and swimming pool requirements and wood decks. He will forward links and amendments to everyone for their review.

- Mayor L'Heureux advised that T-Mobile has expressed an interest of antennas on the water tower. Engineer Nagle and Superintendent Sparrey have reviewed the request and thought it would be worthwhile to pursue. Engineer Nagle will go back to the representative to request additional technical information.

## **PUBLIC WORKS DEPARTMENT**

Trustee Killelea reported on the following:

- The Safety Committee received a letter from Bremen High School stating that they are aware of the parking situation and do have plans to increase the parking when the building construction is completed. He noted that there are a number of Residential Only Parking Signs up to Ridgeway Avenue. He is trying to figure out if that is a problem for Lawndale. Jean Bartecki was concerned about the curve near the school since it is a blind spot for the students to park. She explained various options and thought the students should be able to park in front of the school near Harding. Chief Delaney noted that he could provide information on the accidents that have happened near the school and will complete the research for the last five years.
- He suggested having a mold remediation survey completed on the Village Hall properties given the potential of exposure to our employees. Superintendent Sparrey will provide the mold remediation contacts. The Board was in agreement.
- He reminded everyone that if they had any articles for the Newsletter, to send those to him. He is hoping to have the Newsletter out by the end of March.

## **POLICE DEPARTMENT**

Trustee Crowley reported on the following:

- She is suggesting the purchase of two Noptic Night Vision Cameras for the squad cars. This is a budgeted item. We currently have three cameras installed in our patrol cars. The cameras give the officers the ability to detect heat so that they can see if a humans and animals are in cars, walls, glass or closed sources when on patrol. She received two quotes and is suggesting the quote from MS Martin Enterprises for \$7,000 for both units versus PDS in the amount of \$8,100 for both units. This will go forward at the next Board Meeting.
- She is suggesting participation in the Tri-River Police Training Academy. The Police Department has been a part of another training facility but over the last few years, space and location has been a problem. Tri-River offers more classes on the southside and for the rest of this year, will prorate the cost which will be a savings. The annual cost is \$1,960.00 but they will prorate the fee to \$646.80 for the rest of the year. This will be forward at the next Board Meeting.

## **PRESIDENT'S BUSINESS**

Mayor L'Heureux reported on the following:

- Mayor L'Heureux is still interested in having an Independence Day Parade this year. Trustee Kreis advised that the Veterans' Committee needs to meet and will be deciding whether or not they are having a parade. He asked that she find out as soon as possible since he would like to proceed with the parade.

## **CLERK'S BUSINESS**

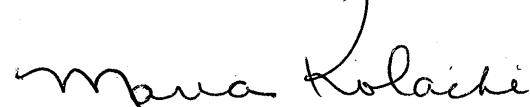
**Clerk Moskal** reported on the following:

- He thanked everyone for their participation in the BoardDocs training. He will advise tomorrow or Friday when we will be going live with BoardDocs. The television was an unexpected problem and will need to be replaced. He has been working with Trustee Ivan on how we can cast the scoreboard for BoardDocs, which works with the laptops but is not working with the iPads.
- There will be an Ordinance approving the Special Use for the Keystone Parking Lot at the next Board Meeting.

## **CLOSE OF BUSINESS**

There being no further business, Mayor L'Heureux asked for a motion to adjourn the Board Meeting. Motion made by Trustee Kreis and seconded by Trustee Crowley. Voice Vote: Ayes: Trustees Kreis, Crowley, Ivan, Gillis and Killelea. Nays: None. Motion carried. The Board Meeting adjourned 8:19 p.m.

Respectfully submitted:

  
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Maria Kolacki, Deputy Clerk

  
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Allen Moskal, Village Clerk