

**VILLAGE OF MIDLOTHIAN  
BOARD MEETING MINUTES  
FEBRUARY 27, 2019**

Village Clerk Moskal and the Board of Trustees met in the Council Chambers at the Village of Midlothian on February 27, 2019. The meeting began at 7:00 p.m.

**CALL TO ORDER**

**ROLL CALL**

**Present:** Village Clerk Moskal, Trustees Crowley, Caveney, Gillis, Ivan, Killelea and Kreis, Attorney Valadez, Chief Delaney, Chief Hotwagner, Treasurer Britton and Deputy Clerk Kolacki. **Absent:** Mayor L'Heureux, Superintendent Sparrey, Engineer Nagle

Motion to appoint Trustee Kreis as Chairperson of the meeting was made by Trustee Crowley and seconded by Trustee Caveney.

**Discussion:** There was no further discussion.

**Roll Call:** Ayes: Trustees Crowley, Caveney, Gillis, Ivan and Killelea. Nays: None. Motion carried.

**PLEDGE OF ALLEGIANCE**

**Moment of Silence for Our Fallen Veterans**

**PRESENTATION**

**Stormwater Capital Management Plan Presentation** – Mayor Pro Tem Kreis noted that we were awarded a grant in the summer of 2017 by the Chicago Metropolitan Agency for Planning and its value is approximately \$123,000. It is being led by Kate Evasic from CMAP. CMAP engaged the engineering firm of Strand & Associates to work on the plan for a potential rain fund/stormwater management fee identified in the Village's Rain Ready Plan. Mike Waldron provided the background and purpose of the Stormwater Management Capital Plan. He provided a packet explaining who was participating in the SMCP Steering Committee, information on watersheds and its identification. It also included watersheds that were impacting the Village to include Natalie Creek and Midlothian Creek, but there was also the Calumet Union Drainage Ditch Watershed which we flow into. They also reviewed the topography and identified the various elevations. He noted that the boundaries are the shoreline of the ancient Chicago lake. A characterization was also done for the conveyances, storm sewers and identified how the areas are being drained. Public open space was also identified, which are public owned lands that may have opportunities for stormwater storage. He identified the problem areas to include the Jolly Homes, Belly Button Hill neighborhood, Bremen Heights and the Natalie Creek Corridor. He then explained why they were identified. He also provided the evaluation of potential causes and mitigation opportunities. The next steps were to draft a Stormwater Management Capital Plan with the matrix of opportunities, pros and cons, prioritization and cost. The Village will

then need to consider and adopt the Stormwater Management Capital Plan, and then implement. They have identified 35 potential projects and are prioritizing them now. There was then a long discussion by the Board.

### **MUNICIPAL COMMISSIONS & LOCAL ORGANIZATIONS**

- **Rita Sareny** – Keep Midlothian Beautiful and Friends of the Library
- **Jean Bartecki** – Keep Midlothian Beautiful, Beautification Committee, Safety Committee and Friends of the Library
- **George Doeden** – Veterans’ Committee, American Legion 691, VFW Post 2580
- **Helmut Lipp** – Technology Committee
- **Joyce Holste** – Friends of the Library

### **PUBLIC COMMENT**

**Jean Bartecki** – She wanted to advise Public Works that there are street lights that are out on 145<sup>th</sup> Street between Kilpatrick and Kostner, as well as on 143<sup>rd</sup> Street.

### **CONSENT AGENDA**

Mayor Pro Tem Kreis read the items on the Consent Agenda:

1. Approval of Ordinance #2013 Adopting the International Mechanical Code (IMC) and the International Fuel Gas Code (IFGC) With Amendments and Amending the Village of Midlothian Municipal Code at 4-11-3.
2. Approval of Ordinance #2014 Authorizing the Conveyance of the Property Commonly Known as 14623 Waverly Avenue in the Village of Midlothian, Cook County, Illinois, to the South Suburban Land Bank and Development Authority.
3. Approval to Hire SSA LLC to Remediate Various Sidewalk Trip Hazards at a Cost Not to Exceed \$16,150.00, Which Has Been Budgeted For.
4. Approval to Pay the Chicago Southland Economic Development Corporation Associate Member Fee in the Amount of \$500.00.
5. Approval of the January 2019 Treasurer’s Report
6. Approval of the January 2019 Department Reports:
  - a. Building Department
  - b. Fire Department
  - c. Health Department
  - d. Police Department
  - e. Public Works Department
7. Approval of List of Bills

Mayor Pro Tem Kreis asked if there were any items to be removed from the Consent Agenda. Trustee Killelea asked why the invoice for Diliberto was on the List of Bills since the payments are usually 30 to 60 days later unless there was something in the contract that required the immediate payment. Treasurer Britton advised that a manual check was requested. Deputy Clerk Kolacki explained that the payment was made since they were immediately going forward

on a project and the immediate payment was referenced in the agreement. There were no further comments.

Motion to approve the Consent Agenda was made by Trustee Caveney and seconded by Trustee Gillis.

**Discussion:** There was no further discussion.

**Roll Call:** Ayes: Trustees Caveney, Gillis, Crowley, Ivan, Killelea and Kreis. Nays: None. Motion carried.

## **COMMUNITY DEVELOPMENT**

**Trustee Kreis** reported on the following:

- The property on the Consent Agenda (Item #2) was for the old Executive Carpet Cleaning Building on Waverly and the building is in possession of the South Suburban Land Bank. Clerk Moskal, Trustee Killelea, herself and Russ Rydin have had a number of meetings with a potential end user. Once the end user is able to enter the building and complete their inspection, along with the Fire and Building Departments, she is hopeful that the Land Bank will have a licensing agreement, which is our goal.
- The Keep Midlothian Beautiful Meeting was held last Thursday. She thanked the volunteers for attending. We are working hard and diligently on the Great Midlothian Cleanup which is on April 27<sup>th</sup>.
- She will be attending the Calumet Stormwater Collaborative Meeting on Friday.
- Trustee Caveney asked if there was an update on the last court hearing for the Kedzie building. Trustee Kreis advised that there was no appearance by the property owner or his attorney. Superintendent Weinert noted that the hearing was continued to 15 days after this last court date. He also noted that they will need to put a fence up.
- She spoke to the engineers about the permeable parking lot and if we want to move the bricks to the east, the entire parking lot will need to be re-engineered. She will provide more information at the next Committee Meeting.

## **FINANCE**

**Trustee Ivan** reported on the following:

- There was a problem with two of the Precincts since they were previously in the Park District building. The County was unaware of this and they are looking for a new location.
- We will need to order a computer for the new employee and will also need to replace an existing computer since the computer is quite old.
- Frank Azima from Locis will be conducting utility bill training on site on Friday, March 1<sup>st</sup> for the front office staff.
- The Fiscal 2017 Audit has been completed. The Fiscal 2018 Audit has not been started but the fieldwork has begun.

- The Departmental Safety Committee Meeting was held on Monday. They discussed items with the Safety Officer and active shooter training. Training will begin for all employees in the near future.
- Motion to approve Ordinance #2015 Abating Certain Portions of the 2018 Tax Levy was made by Trustee Ivan and seconded by Trustee Crowley.

**Discussion:** Trustee Killelea advised that the Ordinance was not discussed at the Committee Meeting and wanted to know if we missed the deadline. Treasurer Britton advised that the County wants the Abatement Ordinance by the end of February. She further noted that the Abatement is conducted each year and there were no changes. Trustee Kreis compared the Abatement to the one completed last year and noted that in last year's Abatement in Section 1, we reference the total Appropriations. This year, it only shows the amount in Section 1. Treasurer Britton noted that it did not make a difference since they only care what our bonds are and what we are abating. Trustee Caveney noted that Section 1 notes that we are levying \$6.2 million. Trustee Kreis noted that the amount was \$26,582,000 which is the total amount of the appropriation. There was no further discussion.

**Roll Call:** Ayes: Trustees Ivan, Crowley, Caveney, Gillis, Killelea and Kreis. Nays: None. Motion carried.

### **FIRE DEPARTMENT**

Trustee Gillis had nothing to report.

### **BUILDING DEPARTMENT**

Trustee Caveney reported on the following:

- She provided a draft of the CRS Town Hall postcard that will be mailed to all residents. She noted that the Great Midlothian Cleanup information was added and thought there was room for another comment or event if anyone wanted to add it. She received a quote from Crossmark Printing, which is the same company used for the printing and mailing of the newsletter. The postcard size must be 9" x 6". Trustee Crowley asked to include the tax seminar which will held at the end of March or April. Trustee Kreis asked to add the quote "Volunteers needed as we keep Midlothian beautiful". The quote is \$1,952.88 and includes printing, setup and postage. All postal customers in Midlothian will receive the postcard. This was also budgeted for.

Motion to approve Crossmark Printing to Provide the Printing and Mailing of the Postcard Invite for the CRS Townhall Meeting for a Cost Not to Exceed \$1,952.88 was made by Trustee Caveney and seconded by Trustee Killelea.

**Discussion:** There was no further discussion.

**Roll Call:** Ayes: Trustees Caveney, Killelea, Crowley, Gillis, Ivan and Kreis. Nays: None. Motion carried.

- She advised the Board that she will be putting together slides for a presentation for the CRS Meeting and will be using some of the maps that were included in tonight's Stormwater Management Capital Plan. She also noted that there was CRS training was provided last week with Carrie Pintar and who agreed to attend the CRS Meeting to help explain the

technical questions regarding elevation certificates. She also reached out to Katie Libowitz Carls, our State Farm agent in town, and she agreed to assist and answer any questions a resident may have at the Town Hall Meeting regarding the FEMA flood insurance.

- She received information from Ray Shingle at Insight, who works with Bill Schraeder and who represented Verizon with their negotiations with the Village for Verizon's antennas on the water tower. Bill sent a proposal in which T-Mobile would like to add six antennas to the water tower and the ground area cannot exceed 10' by 20'. Verizon's is 20' by 28'. They are proposing a five-year term with five 5-year renewals which would be 30 years and proposed an additional rent of \$2,250 a month for the first 5 years and would increase the rent 15% at each renewal. She believed 3% per year would be better. The starting rent from Verizon is \$3,000 per month for 9 antennas and they are proposing \$2,250 a month for 6 antennas. This will be discussed further with Superintendent Sparrey and Engineer Nagle to get their input before going forward.
- The Village calendar went live a few weeks ago. She was pleased to note that she added the St. Chris' St. Joseph's Table Dinner, which is on Sunday, March 24<sup>th</sup> and also added the CRS Town Hall Meeting on the calendar.

### **PUBLIC WORKS DEPARTMENT**

**Trustee Killelea** reported on the following:

- He provided a synopsis of the Public Works Monthly Report for January. They were quite busy this month with snow removal, salting and plowing, as well as 13 shutoffs and 12 miscellaneous water meter issues. The sewer on St. Louis that caused so many problems has been fixed. They were able to get cameras through both sides and saw that the sewer was ready to collapse since light was coming through. The sewer needs an emergency lining, which is not budgeted for, but it is more expensive to rebuild the sewer instead of relining the sewer. This will go forward at the next meeting.

### **POLICE DEPARTMENT**

**Trustee Crowley** reported on the following:

- The Board approved the purchase of the virtual server to be installed. Proven has advised that they will need payment prior to the installation. She will be asking Treasurer Britton to prepare a manual check since \$10,000 will need to be paid in advance in order for Proven to purchase the equipment since they buy it from a vendor. She will provide the invoice to Treasurer Britton since the Board had already approved the expenditure.
- There was previous discussion for the Department Heads and the Board Members to be able to log into the server from home and other places. Proven feels that they will be able to create 20-25 log ins for Board Members and Department Heads for a minimal amount of money, and only a few hours of labor, as well as \$200 in parts. Discussion and approval may go forward at the next meeting.
- Micro pantry T-shirts will be available for sale and she provided order forms for the Board, our Facebook page and the website.

- She was pleased to note that the Police Department has moved forward to redevelop the website for their Department. She has received about 60-70% of the material needed and Sharone has been working with Trustee Ivan. The Police Department will be completed on the website very soon.

### **DEPARTMENT HEADS**

**Chief Hotwagner** reported on the following:

- He reminded the residents that March 10<sup>th</sup> is daylight savings time and our clocks will need to be changed, as well as the batteries. This also includes the smoke detectors and CO detectors. Smoke detectors should be replaced every 10 years. He noted that the newer smoke detectors have a 10-year battery life and lasts longer. The CO detectors have a 5-year battery but those can be found with a 10-year battery. The combination detectors can also be purchased. If anyone needs additional information, please contact the Department.

**Chief Delaney** reported on the following:

- On Saturday, Oak Forest will be hosting their annual Fleadh Parade (St. Patrick's Parade). The parade will be from 8:00 a.m. to 12:00 p.m. from 159<sup>th</sup> to 151<sup>st</sup> on Cicero Avenue. There will be a soft closure by our EMA at 147<sup>th</sup> Street to assist our businesses.
- He was pleased to note that we received the virtual server for use of force training and our officers have been training all week. The cadets came in tonight to also be trained.

**Superintendent Sparrey** had nothing to report.

**Treasurer Britton** had nothing to report.

**Deputy Clerk Kolacki** had nothing to report.

### **LEGAL BUSINESS**

**Attorney Nick Valadez** reported on the following:

- On March 5<sup>th</sup> informal discussions will begin with the Firefighter's Union. He will be requesting information from Treasurer Britton to provide percentage raises for each firefighter.
- He will be providing a follow-up of Superintendent's review of 14820 Kedzie property and the Public Aid property. March 4<sup>th</sup> is the day that the fencing is supposed to be in place. However, none of the cleanup terms of the Judge's Order have been complied with. Katilyn Sharrow from Denzin's Office will be in Court on March 14<sup>th</sup> requesting authorization to enter the premises to make board up and fencing repairs. This does not mean we have to move forward but it gives us the authority to do so if we want and will be a decision for the Board to make.

### **PRESIDENT'S BUSINESS**

- Mayor Pro Tem Kreis had nothing to report for Mayor L'Heureux.

**CLERK'S BUSINESS**

Clerk Moskal reported on the following:

- The January 2019 FOIA Report was included in the Board Packets.
- He was pleased to advise that the Village will have a float in the Fleadh Parade. The float was donated and at no cost to the Village and we have a lot of candy to pass out. All Board members and Committee members are invited to participate. The parade kicks off at 11:00 a.m. and the float will be in the north Metra parking lot in Oak Forest.
- The BoardDocs representative was here today for our first half day training. Both he and Deputy Clerk Kolacki spent the afternoon learning a lot from the representative. We will be meeting with her again in the morning. The training for Department Heads will be at 1:00 p.m. and the Board training will be tomorrow night.

**CLOSE OF BUSINESS**

There being no further business, Mayor Pro Tem Kreis asked for a motion to adjourn the Board Meeting. Motion made by Trustee Caveney and seconded by Trustee Crowley. Voice Vote: Ayes: Trustees Kreis, Caveney, Crowley, Gillis, Ivan and Killelea. Nays: None. Motion carried. The Board Meeting adjourned 8:22 p.m.

Respectfully submitted:



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Maria Kolacki, Deputy Clerk



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Allen Moskal, Village Clerk