

**VILLAGE OF MIDLOTHIAN
COMMITTEE MEETING MINUTES
JANUARY 16, 2019**

Mayor L'Heureux and the Board of Trustees of the Village of Midlothian, Cook County, Illinois, met in the Council Chambers at the Village of Midlothian on January 16, 2019. The meeting began at 7:00 p.m.

CALL TO ORDER

ROLL CALL

Present: Mayor L'Heureux, Clerk Moskal, Trustees Caveney, Crowley, Gillis, Ivan, Killelea and Kreis, Attorney Valadez, Chief Delaney, Superintendent Weinert and Deputy Clerk Kolacki.

PLEDGE

PRESENTATION

- Presentation by Tim O'Conner of Midwest Meters, Inc. who is the distributor for Badger Meters. They have been supplying meters in the Village for more than 20 years. He introduced Beacon Water Meter Software for meter reading. The current software (Read Center) has been used for more than 10 years and Badger notified all customers of the upgrade to the new software and its new benefits. Daily monitoring is available for all properties for leaks and water usage. Customers will be able to monitor their own water usage through an I-Phone App and receive messages via text or email from Midwest Meters and Public Works. Links will also be included on our website. The transition from this software to Locis (our billing software) will be about 3-4 months and will then switch over the information. Leak surveys can also be detected.

PUBLIC COMMENT

There were none.

COMMUNITY DEVELOPMENT

Trustee Kreis reported on the following:

- The Keep Midlothian Beautiful Meeting will be on Thursday at 12:00 p.m. Karen Rozmus from Keep Illinois Beautiful and Sue Smith, who is a national trainer, will be attending. The Great American Cleanup, which replaces Clean Up Day, will be discussed.
- Stormwater Management Capital Plan Meeting will be on Wednesday, January 23rd at 10:00 a.m. This is the grant through the Chicago Metropolitan Agency for Planning and they have hired Strand and Associates.
- She attended the Cal Sag Enterprise Zone Meeting on Thursday and they are preparing marketing tools for properties in the Cal Sag Enterprise Zone.

FINANCE DEPARTMENT

Trustee Ivan reported on the following:

- He asked the Board if there were any comments regarding the Payment Drop Box and if anyone had any questions. Trustee Kreis asked when it would be installed. Superintendent Sparrey advised that it would most likely be installed at the same time the Food Pantry is being installed since they will be installing that on the concrete. The delivery of the Drop Box is 4-6 weeks.

Motion to approve the purchase of a Payment Drop Box for the Village Hall not to exceed \$3,000.00 was made by Trustee Ivan and seconded by Trustee Caveney.

Discussion: There was no further discussion.

Roll Call: Ayes: Trustees Ivan, Caveney, Crowley, Gillis, Killelea and Kreis. Nays: None. Motion carried.

FIRE DEPARTMENT

Trustee Gillis had nothing to report.

BUILDING DEPARTMENT

Trustee Caveney reported on the following:

- Superintendent Weinert and Attorney Valadez have reviewed the Plumbing Ordinance for adoption. The draft of the Ordinance will be ready for review and passage at the next Board Meeting.
- Superintendent Weinert provided three versions of the zoning map. The first was the 2009 zoning map, the second map had the 400+ updates for PINs that were changed, and the third map highlights all proposed changes. The Board will be reviewing the maps and will recommend any changes that need to be made. He advised the Board that the final zoning map will also need to be finalized and adopted by March 31st. Superintendent Weinert explained what changes were made, to include vacated alleys, PIN numbers that were incorrect, zoning issues and what will need to be corrected. There was also a long discussion by the Board of current zoning, zoning changes, zoning discrepancies, vacated alleys, open space properties and also talked about the current sidewalls. All corrections must be submitted by the end of February so that Robinson Engineering can make all necessary revisions and provide us with a draft by the first Committee Meeting in March for passage by the end of the month.

PUBLIC WORKS DEPARTMENT

Trustee Killelea reported on the following:

- There was discussion regarding the promotion of Andy Bednarczyk to On-Call Supervisor. The promotion is necessary in order to take Tye Swanson out of the rotation. He is called out at various times at night and then would be unavailable during the day, so an additional Supervisor is necessary. This will go forward at the next Board Meeting.
- Public Works will be requesting the purchase of the Beacon Software for a cost not to exceed \$17,000. This is a budgeted expense. This will go forward at the next Board Meeting.
- Regarding the I & I process, we need to work on the first area in the Village. We do not have enough money to do all the work we are supposed to do but we do have \$133,000 left in the

budget. We will be able to do the home inspections' dye test and \$87,000 could be allocated for manhole inspections. On next week's Agenda, there will be the request for approval to take bids for manhole rehabilitation work.

- The Safety Committee is inquiring whether or not the bus shelter relocation has been addressed. Trustee Ivan advised that he would contact the appropriate parties.
- The Safety Committee had their meeting yesterday and will be requesting information regarding the disabled parking or special permit parking with other towns to see if the towns have the same issues and what they do.
- Another issue that the Safety Committee is working on is that they have not received a response from Bremen regarding additional parking lots since there is a new field house. Letters were forwarded to the Assistant Principal but as far as we know, there will not be any additional parking lots. Students are parking everywhere due to the construction and many of the spots have been fenced off so now there is a parking issue. Trucks are also parking by the curbs which makes visibility difficult. Mayor L'Heureux then advised that Trustee Caveney, Trustee Crowley and himself had attended the School Board Meeting last night. The new facility will be more than sports and there will be multimedia uses but he did not believe that additional parking was considered.
- Mayor L'Heureux had advised that signage on Hamlin noting no left turn will be a problem. On Waverly, no left turn for certain hours in the morning and evening will also be a problem. Trustee Killelea noted that the Safety Committee has done surveys. They are concerned that if the restriction is made there, the traffic would go to another street (Lawndale and Avers). Lawndale already has a safety hazard due to the bus stop. The Safety Committee is suggesting that we restrict the left turn on Lawndale and Avers during certain hours. There was a long discussion. It was decided that there would be no left turn from Waverly, Hamlin and Lawndale to Pulaski from 6:30 a.m. to 9:00 a.m. and from 4:00 p.m. to 6:30 p.m. Trustee Killelea will provide information to the Board.
- He asked the Board if we could present an award to the young man that collected 6,000 pounds of food to donate to different shelters and churches. Trustee Crowley advised that there is already something in the works.
- He forwarded to the Board the Surgeon General Report on Vaping. He is recommending that we restrict the sale of the vaping to a minimum of 21 years of age. Currently the age restriction is 18. He noted that the high school students are already vaping and should be restricted since it is addictive.
- Mayor L'Heureux advised that he received a ton of information from Mr. Decker about legalizing recreational cannabis. Trustee Ivan noted that Springfield will be legalizing marijuana soon. Each municipality will be given the option to opt in or opt out.
- He provided a copy of the Newsletter and a copy of Alsip's Newsletter to everyone and asked that they review and make any comments or suggestions for the next edition of the Newsletter. Trustee Caveney suggested that instead of writing in paragraphs, use bullet points. Mayor L'Heureux noted that Alsip will produce theirs only twice a year. The inside page had the entire Village Board listed, which we did not. Trustee Crowley suggested links should be provided that could store articles and then the newsletter would only have a summary. It was also suggested that Code Red should be included. Trustee Killelea commented that we had a contest to rename the Newsletter and received seven responses. It was suggested to use social media to get the word out.

We also should be using reporters. Trustee Killelea will be taking the role of junior editor and will be writing the articles differently. It was suggested to get an outside contractor to complete the Newsletter. Trustee Killelea asked how many times a year the Board wanted the Newsletter to go out. It was decided that the newsletter would be sent again by the end of March.

POLICE DEPARTMENT

Trustee Crowley reported on the following:

- She forwarded to the Board an email regarding extending an offer of employment for the full-time Police Officer candidate. She asked if anyone had any questions or concerns. Trustee Kreis asked how many officers our Police Department was down and Chief Delaney advised that one officer is resigning by the end of the month and there are three others after this hiring. This will go forward at the next Board Meeting.
- She would like to extend an offer of employment to the Animal Care and Control Officer Candidate. Information was provided to the Board. If no one had any objections, this would go forward at the next Board Meeting. The Board agreed.
- The Police Department will be sending two officers to the taser training class in February. There were only two classes this year. Chief Delaney explained that this is instructor training and the officers would then train the rest of the police officers. This is a budgeted item. The Board agreed.
- The Cadets today were able to speak with someone from the Secret Service. Chief Delaney is having speakers come in for the next couple of months to talk to the Cadets about law enforcement. Last week was the FBI and this week was the Secret Service. Deputy Chief Rafferty had advised that two of the students were able to speak with the Secret Service about an internship for college entry. Trustee Crowley proudly announced that there are seven girls and seven boys in the Cadet Program.
- She had the pleasure of meeting the young man who raised over 6,000 pounds of food for our Village. He is a sophomore at Bremen High School. She was proud to note that this student is also a Police Cadet and the Police Department will presenting a Citizenship Award to him next week. Jean Bartecki and Sandy Cortez came in and had a brief meeting last Thursday to discuss his ideas for a Micro Pantry, which there is also one at Bremen. Since we are pouring a concrete slab for the drop box, this would be a perfect spot to extend the concrete slab and put the Micro Pantry next to the drop box. The box is also weather resistant. This will go forward at the next Board Meeting.
- They had their second annual school meeting with the Mayor, Police Department, herself and all of the schools. It was very successful. Chief Delaney was able to discuss the new law that went into place on January 1st regarding mandatory rapid response training that the grammar schools will now have to partake in. The training must be done within 90-days of the beginning of the school year. Our Engineer also attended and came up with a new plan because we did not have enough time for the grant we wanted this year since we needed Letters of Support from parents. All information was given to the Principals and Superintendents and they will be coming up with a priority list that she will share with the Board about concerns they have regarding safety to and from schools, etc. The Police Department is working with the Superintendent, as well as the Grammar School Principals, to come up with programs that we can offer to encourage younger children to get involved. One of the ideas was to have some of the cadets that are currently in our program to go to the Grammar Schools and talk about the program. The children would then be able to look forward to attending also.

- Every Wednesday at Central Park, they have a reading program where seniors or residents can read to children and can help with math or reading. It is one hour per month. The Police Department is thinking of ways that we can incorporate some ideas and be able to participate.
- Trustee Ivan advised that Proven completed an analysis of our servers and we exceed the capacity of our current servers with the new software and more things we push off to the cloud. Our servers are slowing down and lock up. Yesterday, the Village was down and we had no internet or voice due to the server locking up and could not give out designated addresses to all the pieces of equipment that make the Village run. Proven provided an estimate for a new server concept for the Village to replace the existing four servers that we currently use the most. There are two others we use but they are older and at the 92%+ range, and you usually want 40% or less range. They are checking into pricing and this will be brought before the Board soon. This will fix all of our server problems. Trustee Crowley then explained that every month when we have our IT meetings with the Department Heads they advise what servers are going down. When we first started 18-months ago, we did not have up to date anti-virus software, firewalls, updated licensing and then added monitoring software that Proven uses. We also added PubWorks and other software. She will have a proposal soon and will forward to the Board for their review.
- We are in final phases of getting everything ready for fiber. We received an email from Proven as they are making sure that everything is ready to move fiber in. Once that is done, we will be able to obtain our phone system. Trustee Killelea asked about outsourcing our server capability. Trustee Crowley noted that all the servers are on the premises except our backup. We will have a physical box. Trustee Ivan noted that we have no plans to outsource the hardware since we need this on-sight. We do not want to use a server farm. Trustee Crowley explained that we will have a box and inside the box will be virtual servers and we will be able to cut those virtual servers and assign portions of them to different things. Trustee Ivan then explained that you do not use a server farm to access particular servers and they have to be on sight. The machines are needed here. You also need the virus protection software, because we want the firewall. A server farm would be outside of the business and wouldn't protect us. By going virtual, it gives the capacity which allows us to increase the size of our servers virtually. This will provide a physical machine instead of four machines into four servers. By adding four servers together into one big machine and adding more physical hardware together that creates the ability to create more virtual servers of different sizes within a physical device that is very large.

ATTORNEY'S BUSINESS

Attorney Valadez reported on the following:

- The Village was dismissed as a Defendant regarding the driveway lawsuit for the property located at 14433 Kostner. Mayor L'Heureux asked if Attorney Murphy will be speaking with the Complainant. Attorney Valadez advised that the parties' neighbor is also a co-defendant in the lawsuit and the Village should cooperate in trying to assist the Plaintiff. The Defendant is free to try to figure out a way that the Village of Midlothian somehow has any liability with regard to the neighbor's driveway..

PRESIDENT'S BUSINESS

Mayor L'Heureux had nothing to report.

CLERK'S BUSINESS

Clerk Moskal reported on the following:

- Regarding the Variance for Cars 147, there were two incorrect PINs in the Ordinance that the Village Board passed in 2014. Attorney Valadez has provided an Affidavit of Scrivener's Error which corrects the two incorrect PINs. The Affidavit is filed only with the official Ordinance. This will go forward at the next Committee Meeting.

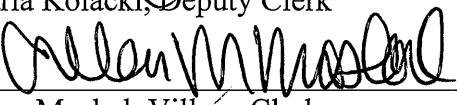
CLOSE OF BUSINESS

There being no further business, Mayor L'Heureux asked for a motion to adjourn the Board Meeting. Motion made by Trustee Caveney and seconded by Trustee Ivan. Voice Vote: Ayes: Trustees Caveney, Ivan, Kreis, Crowley, Gillis and Killelea. Nays: None. Motion carried. The Board Meeting adjourned 9:13 p.m.

Respectfully submitted:



Maria Kolacki, Deputy Clerk



Allen Moskal, Village Clerk